

Area	Activity	Day and Time	Freq	Nos.	I am interested in Volunteering	
Kitchen	Laddoo Making	Tuesday Mornings 9a-12p	Weekly			
	Laddu packing	Tuesday Afternoons 5p-8p	Weekly			
	Dry Snacks Packaging	Thursday Afternoon 5p-8p	Weekly			
	Saturday Breakfast Packaging	Saturday Mornings 9a-11a	Weekly			
	Saturday Breakfast Sale setup	Saturday Mornings 9a-10a	Weekly			
	Saturday Breakfast Item Sales	Saturday Mornings 9a-11a	Weekly			
	Saturday Breakfast Item Sales	Saturday Mornings 11a-1p	Weekly			
	Sunday Breakfast Packaging	Sunday Mornings 9a-11a	Weekly			
	Sunday Breakfast Sales	Sunday Mornings 9a-11a	Weekly			
	Sunday Prasadam Liason	Sunday Morning 11a-12p	Weekly			
	Sunday Prasadam Cook Help	Sunday Morning 8a-10a	Weekly			
	Sunday Auditorium Setup	Sunday Morning 11a-12p	Weekly			
	Sunday Water Service	Sunday afternoon 12p-1p	Weekly			
	Sunday Prasadam Serve Help	Sunday afternoon 12p-1p	Weekly			
	Sunday Prasadam Dish Drying	Sunday Afternoon 1p-2p	Weekly			
	Dish cloths laundry	Sunday afternoons 2p-3p	Weekly			
	Grocery pick up	Sunday Afternoon 2p-4p	Weekly			
	Pantry Inventory	Sunday Afternoon 2p-4p	Weekly			
	Disposables Inventory	Sunday Afternoon 2p-4p	Weekly			
	Kitchen Dishes Inventory	Any day	Monthly			
	Upstairs	Flower garlands making	Thursday mornings 9a-12p	Weekly		
Vacuuming		Evenings 730p-830p	Daily			
Sanctum Monitors :		Sundays 11a-1p	Weekly			
Prasad after Aarti		Sundays 1230-1	Weekly			
Front Desk Help		Any days	Ocassionally			
Cleaning sanctums		Sunday 2p-5p	Monthly			
Typing sponsor list: special pujas		Once a month	Monthly			
Flyer design for special pujas		Once a month	Monthly			
Making prasadam envelopes		Once a month	Monthly			
Kolam (alpana design special occasions)		Occasionally	Occasionally			
Laundry-white sheets		Once a week	Weekly			
Stanchion management		Any day	Weekly			

Clothing	Devi sari sale table help	Sundays 11a-2p	Weekly		
	Devi sari pricing/ closet organize	Tuesday/Saturday 10a-1p	Monthly		
	Ironing	As needed	Monthly		
	Stitching	As needed	Monthly		
	Laundry of devi clothes	As needed	Monthly		
Administrative	Scanning (receipts etc)	Once a week	Weekly		
	Buying/picking up office supplies	Once a week	Monthly		
	IT help	As needed			
	Square Management	Saturdays	Weekly		
	Lost and Found				
	Administrative Calendar	Sundays 11-12p	Monthly		
	Organize recordsganesha	Any day	Weekly		
Community Seva	Setting up chairs	Wednesdays 10a-11a	Q 2 weeks		
	Making flyers	Any day	Monthly		
	Special event help (Mother's Day, Father's Day, Seniors Cultural day)	Sunday 11-2p	Occasionally		
Auditorium	Audio System Management	Any day	Occasionally		
	Chair and Table setup	Any day	Occasionally		
	Chair/ Table Inventory	Any day	Monthly		
Building Maintenance	Monthly Checklist of Apartments	Any day	Monthly		
	Minor Electrical/ Plumbing Issues	Any day	Monthly		
	Minor Paint Jobs	Any day	Monthly		
Outside	Flower garden	Once a month in summer			
	Bushes and trees	Once a month in summer			
	Kolam (alpana design on special occasions)	Occasionally			
	Parking directions/help on big crowd occasions	Occasionally			
Apartments	Laundry/ Making beds/supply stock	Evenings and weekends			
Volunteer Manage	Signupgenius Management	Any day	Weekly		

